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PLANNING & DEVELOPMENT COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 13 May 2025

At 6.00 pm in the Virtual Meeting via MS Teams - Virtual Meeting

Present:

Councillor G Doughty (Chair)

Councillors:	J Aitman J Doughty G Meadows	R Smith D Temple
Officers:	Derek Mackenzie Cara Murray	Senior Administrative Officer & Committee Clerk Admin Support Assistant - Communities & Planning
Others:	None	

P274 APOLOGIES FOR ABSENCE

No apologies for absence were received.

P275 DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers.

P276 ELECTION OF VICE-CHAIR

The Chair called for nominations for the position of Vice-Chair of the Committee.

It was proposed that Councillor J Aitman or G Meadows be elected, a vote was taken with the result being four votes in favour of Cllr Aitman and two votes in favour of Cllr Meadows.

There being no other nominations it was:

Resolved:

That, Councillor J Aitman be elected Vice-Chair of the Committee for the 2025/26 municipal year.

Cllr G Meadows left the meeting at 18:11pm.

P277 PUBLIC PARTICIPATION

There was no public participation.

P278 **PLANNING APPLICATIONS**

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

The meeting closed at: 6.30 pm

Chair

Witney Town Council

Planning Minutes - 13th May 2025

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278- 1 WTC/053/25 Plot Ref :-25/00982/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 01/05/2025
 Location :- 243 MANOR ROAD Date Returned :- 14/05/2025
 MANOR ROAD
 Proposal : Erection of two storey side extension.
 Observations : Witney Town Council has reviewed the planning application and has no objections to the proposal in principle. However, the Council request that the development remains strictly within the boundary of the property and does not encroach onto any adjoining land or public space that is not under the ownership of the applicant.

278- 2 WTC/054/25 Plot Ref :-25/00972/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 01/05/2025
 Location :- 35 CRAWLEY ROAD Date Returned :- 14/05/2025
 CRAWLEY ROAD
 Proposal : Demolition of existing shed and erection of garden office (partly submerged) together with raised garden levels locally by 200mm and associated works and landscaping.
 Observations : Witney Town Council has no objections regarding this application.

278- 3 WTC/055/25 Plot Ref :-25/00894/CLP Type :- CERT LAWFU
 Applicant Name :- . Date Received :- 01/05/2025
 Location :- 50 NEW YATT ROAD Date Returned :- 14/05/2025
 NEW YATT ROAD
 Proposal : Certificate of Lawfulness (Erection of a single storey side extension)
 Observations : Witney Town Council has no objections regarding this application.

278- 4 WTC/056/25 Plot Ref :-25/00983/HHD Type :- HOUSEHOLDE
 Applicant Name :- . Date Received :- 01/05/2025
 Location :- 16 THE CROFTS Date Returned :- 14/05/2025
 THE CROFTS
 Proposal : Single storey rear extension.
 Observations : Witney Town Council does not object to this application; however, Members note the increased footprint and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

278- 5 WTC/057/25 Plot Ref :-25/01012/FUL Type :- FULL
Applicant Name :- . Date Received :- 01/05/2025
Location :- 10 TUNGSTEN PARK, COLLETTS WAY
COLLETTS WAY Date Returned :- 14/05/2025
Proposal : Provision of 4 additional windows to the Northern Eastern flank elevation to match existing.
Observations : Witney Town Council has no objections to this application and considers that the proposed development would enhance working conditions within the unit though the increase in natural daylight thus reducing the use of artificial lighting. Members support improvements that contribute positively to the functionality and usability of existing commercial or industrial spaces.

278- 6 WTC/058/25 Plot Ref :-25/01011/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 01/05/2025
Location :- 24 MARKET SQUARE MARKET SQUARE Date Returned :- 14/05/2025
Proposal : 'Like for like' making good and redecoration works to front elevation including DOFF stonework clean.
Observations : Witney Town Council has no objections to this application and welcomes the proposed improvements to this historical building. Members support sympathetic developments that contribute to the preservation and enhancement of Witney's architectural heritage and considers this application to be a positive step towards maintaining the character and integrity of the building.

278- 7 WTC/059/25 Plot Ref :-25/01071/ADV Type :- ADVERTISED
Applicant Name :- . Date Received :- 01/05/2025
Location :- 1ST FLOOR UNIT 1 DES ROCHES SQ
DES ROCHES SQUARE Date Returned :- 14/05/2025
Proposal : Erection of two fascia signs and window graphics.
Observations : Witney Town Council has no objections regarding this application.

278- 8 WTC/060/25 Plot Ref :-25/01051/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 01/05/2025
Location :- 34 WILMOT CLOSE WILMOT CLOSE Date Returned :- 14/05/2025
Proposal : Demolition of existing porch and erection of single storey front extension.
Observations : Witney Town Council does not object to this application; however, Members note the increased footprint and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

278- 9 WTC/061/25 Plot Ref :-25/01085/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 01/05/2025
Location :- 97 COGGES HILL ROAD COGGES HILL ROAD Date Returned :- 14/05/2025
Proposal : Conversion and first floor extension of garage to create ancillary accommodation.

Observations : Witney Town Council has no objections to this application in principle. However, Members request that a condition be attached to any approval to confirm the use of the accommodation will remain ancillary to the main property.

The Meeting closed at : 6:30pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council